

A Grade Electrician's licence checklist

Electrical Apprentice



An electrician must be licenced to carry out electrical work in Victoria. Use the checklist below to determine if you meet the requirements to apply for an A Grade Electrician's licence with Energy Safe Victoria.

Electrical Apprentice Training Contract	Yes	No
I have completed my apprentice training contract. (It is illegal to carry out electrical work three months from your completion date if you do not hold a licence.)	<input type="checkbox"/>	<input type="checkbox"/>
I have received a letter from VRQA notifying my apprenticeship is now complete.	<input type="checkbox"/>	<input type="checkbox"/>
Trade School		
I have received a Certificate III in Electrotechnology Electrician from my trade school	<input type="checkbox"/>	<input type="checkbox"/>
Licensing Assessments		
I have received a result of 75% or greater for my Licenced Electrician's Theory (LET) assessment	<input type="checkbox"/>	<input type="checkbox"/>
I have received a result of 75% or greater for my Licenced Electrician's Practical (LEP) assessment	<input type="checkbox"/>	<input type="checkbox"/>
I have received a result of 75% or greater for my Safe Working Practice (SWP) assessment	<input type="checkbox"/>	<input type="checkbox"/>
Employer Letter		
<p>My employer has given me a letter stating I have carried out a minimum period of 12 months electrical installation work with their company (dates must be provided) The letter must include the following:</p> <ul style="list-style-type: none">Type of electrical work you have carried outType of equipment worked onType of industries you have worked in (domestic, industrial, commercial) <p>The letter must be on a letterhead, or have the company details provided and be signed by the employer.</p>	<input type="checkbox"/>	<input type="checkbox"/>
ESVConnect		
I have registered with ESVConnect	<input type="checkbox"/>	<input type="checkbox"/>
I have confirmed my eligibility on ESVConnect	<input type="checkbox"/>	<input type="checkbox"/>
I have completed an application for an electricians licence, and attached the following documents in ESV Connect:	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none">Certificate III in Electrotechnology ElectricianLicenced Electrician's Theory (LET) result letterLicenced Electrician's Practical (LEP) result letterSafe Work Practice (SWP) result letterEmployer's letter		
Payment		
I have paid the licensing fee	<input type="checkbox"/>	<input type="checkbox"/>

It is illegal to carry out electrical work three months from your apprentice training contract completion date if you do not hold a licence.

If, three months from your apprentice training contract completion date you have not yet completed all your licensing assessments you may be eligible to apply for a Supervised Worker's Licence.