

Business Supervisor Consent Form

Business supervisors **must** be a person responsible for the day-to-day management and administration of the electrical contracting business **and** hold an appropriate qualification or have the required experience.

Nominated business supervisor(s) must provide evidence of one of the following with this application:

- [Completion of a Business Qualification/Course](#) that is approved by Energy Safe Victoria, or
- Evidence that the nominated business supervisor has managed an **electrical contracting business** for a minimum of 5 years; in this instance, provide a detailed account of your experience on a separate document.

REC number	<i>Leave blank for NEW REC applications</i>
REC name	

First name			
Last name			
Date of birth			
Street address			
Suburb			
State		Postcode	
Home phone number			
Mobile phone number			
Email address			

Have you held a REC as a sole trader for a minimum of 5 years? ☐ Yes - <i>If Yes, complete the fields below.</i> ☐ No - <i>If No, provide evidence of business qualifications.</i>	
REC Number held as a Sole Trader	
Number of years that you have held this REC	
Declaration (must not be left blank)	
I accept this nomination as a Business Supervisor upon approval of this application and agree to the responsibilities of a Business Supervisor	
Name	
Signature	
Date	

Technical Supervisor Consent Form

Technical supervisors **must** hold an appropriate qualification. The nominated technical supervisor(s) must be a licensed A-Grade electrician in Victoria **and provide evidence** of one of the following with this application:

- LEI G Class licence holder
- Successful completion of the [Licensed Electrician's Assessment \(LEA\)](#) or interstate Capstone Assessment (transcript required showing modules) completed within the last 5 years
- Having served as a technical supervisor for an REC within the last 5 years
- Technical Experience - To apply under technical experience written references must be provided from past/current employer(s) to cover employment for a period of approximately 5 years, to demonstrate that you have been actively working as an electrician and have current and relevant technical experience. References must be provided on company letterhead, dated and signed (by a technical supervisor/manager) and include:
 1. period of employment, and
 2. a detailed breakdown of the type of hands-on electrical installation experience obtained
- A nominated technical supervisor will be automatically added to the workers list as part of this process.

REC number	<i>Leave blank for NEW REC applications</i>		
REC name			
A-Grade licence number			
First name			
Last name			
Date of birth			
Street address			
Suburb			
State		Postcode	
<i>*Note: If you reside interstate, you must provide written evidence to detail how you will manage to provide effective supervision of all electrical installation work for the Victorian REC.</i>			
Home phone number			
Mobile phone number			
Email address			
Have you been a technical supervisor for another REC within the last 5 years?	☐ Yes <i>(If yes, please complete ALL sections below)</i>	☐ No <i>(If no, please proceed to the Declaration)</i>	
REC number(s) which you have been the Technical Supervisor for within the last 5 years			
If you are currently a technical supervisor for another REC, please explain how you will provide effective supervision for all the electrical installation work that you will be responsible for in regards to all Registered Electrical Contractors. <i>(Note: You may attach an additional sheet if the space provided is not sufficient)</i>			
Declaration (must not be left blank)			
I accept this nomination as a Technical Supervisor upon approval of this application and agree to the responsibilities of a Technical Supervisor			
Name			
Signature			
Date			